

# Arkansas High Cost Fund

## 2025 Carrier Revenue Report Instructions

### *What's New...*

- On December 19, 2024, Vantage Point Solutions filed an AHCF Assessment Rate Change in Docket No. 97-393-A with the Arkansas Public Service Commission. **Effective February 1, 2025 and until further notice, the AHCF assessment rate is 11.92%.**
- **Beginning with the January 2025 assessment period, the reporting and payment due date has changed to the 15<sup>th</sup> of each month.** Carrier Revenue Reports and assessment payments will be due on the 15<sup>th</sup> of the month, unless the 15<sup>th</sup> falls on a weekend or holiday, then reports and payments will be due the next business day. Please see Attachment A – Reporting & Payment Schedule, for a list of due dates for 2025.

### *Reminders...*

- **Late Payment Charges:** AHCF remittances are due on or before the due date. Assessments not received by the scheduled due date are subject to a **two percent (2%) penalty (minimum charge of \$50.00)** per monthly cycle of delinquency, e.g. if the assessment is \$200 and is received on the 28th, a \$50 penalty is assessed. If the assessment is \$5,500, then a \$110 penalty is assessed per month. **In the event the AHCF assessment is received after the due date, the late payment charge will appear on the monthly statement. The late payment charge MUST be paid by the next month's regular AHCF assessment due date.**
- **Online Carrier Revenue Report Submissions:** Carrier Revenue Reports are to be submitted online only on Vantage Point USF Solutions website using the E-File platform <https://usflogon.vantagepnt.com/>. To access AHCF E-File, you must register a User I.D. and Password. For new AHCF Participants, please complete and submit an AHCF Registration (Attachment D) form online via E-File.
- **AHCF Assessment Payments:** All AHCF assessment payments must be remitted directly to Encore Bank. Please refer to the AHCF Payment Submission Information (Attachment B) for more information. Remit payment electronically (via ACH) to ensure timely receipt and processing of the payment and avoid Late Payment Charges. Paper checks may be made payable to: (1) AHCF, or (2) ARHCF.