

*What's New . . .*

- The KUSF Assessment rate is 11.37%, effective March 1, 2023 – February 29, 2024 (FY 27).
- FY 27 KUSF Instructions, Carrier Remittance Worksheets (CRW), and the Kansas Corporation Commission's (KCC) Order adopting the 11.37% assessment rate are enclosed.

*Important Reminders . . .*

- **Every Provider** must submit a new "Carrier Operations and Election Form," referred to as **Attachment B**, for Year 27 by April 17, 2023. No CRWs or True-ups will be processed without a new Attachment B on file. Note: An Attachment B must be filed any time during FY 27 to update company, agent, or revenue information.
- The Vantage Point USF Solutions website and E-File platform is located at <https://usflogon.vantagepnt.com/>. A Provider should use E-File to submit a CRW, its FY 27 Attachment B and Annual and/or Quarterly True-ups to **reduce errors, ensure a CRW is complete, and reduce administrative resources and penalties. Filings must be received by the KUSF Administrator by the due date to avoid penalties.** E-File is available 24 hours a day, 7 days a week.
- **FAX & EMAIL** –KUSF filings, CRWs, Attachment B, and Annual and Quarterly True-ups are **no not accepted via Fax or Email.** Please use E-File or U.S. Mail.
- Any Provider doing business in the State of Kansas must be registered with the Kansas Secretary of State's office. Contact the Office at [corp@kssos.org](mailto:corp@kssos.org) or (785) 296-4564.
- **Remit electronic payments** to ensure timely receipt and processing of payments and avoids Late Payment Penalties. Contact us today at [kusf@vantagepnt.com](mailto:kusf@vantagepnt.com) to start electronic payments.
- **KUSF penalties** include:<sup>1</sup> 1) a new Late Filing Penalty is applied to all filings, including an Attachment B, and Quarterly and Annual True-ups received after the due date; and 2) the Late Payment Penalty for additional assessments due (i.e. Annual and Quarterly True-ups, revisions, etc., if received and processed by the bank after the due date. Refer to pages 4-5 of the enclosed Instructions for more information.
- Late Filing Penalties are based on receipt by the KUSF Administrator; not postmark date. Late Payment Penalties are based on the date the payment is received and processed by the bank, postmarks do not constitute receipt.
- A Provider is **required to notify the Commission and the KUSF Administrator within 30 days of any change made to its KUSF contribution methodology.** The notice shall be filed in the applicable annual KUSF docket and a copy of the notice shall be provided to the KUSF third-party administrator.<sup>2</sup>
- **FY 26 Annual True-Ups (2022/2023)** will be available via E-File in March 2023. Notification will be sent out via email. The **Annual True-Up is due to the KUSF Administrator by April 17, 2023.\*\*** See page 2 of the Instructions regarding Annual True-ups.
- Quarterly True-Ups must be submitted by all Quarterly filers, along with Monthly filers that report estimated revenue one or more months in arrears, within 45 days after the end of each KUSF fiscal year quarter. See page 2 of the Instructions regarding Quarterly True-ups.
- VPS and Staff cannot waive any penalty. An official legal pleading to seek a waiver of any penalty must comply with K.A.R. 82-1-228(d), requiring a corporation to have an attorney that is admitted to practice in Kansas or a non-resident attorney associated with a local attorney.

<sup>1</sup> Order, Docket 18-GIMT-084-GIT, Sept. 27, 2018; and Order Granting Petition of Southwestern Bell Telephone Company For Clarification and/or Reconsideration of Order Modifying Kansas Universal Service Fund Penalties, Oct. 30, 2018. Exceptions include: 1) VoIP or Wireless provider that is not generating revenue in Kansas; 2) when a provider self-reports an error; and 3) a Provider submits revisions within 30 days of inquiry and notification by GVNW.

<sup>2</sup> Order, Docket No. 16-GIMT-517-GIT, Feb. 23, 2017, ¶ 21.