

VPS Memo

ACP Annual Data Collection Required

DATA COLLECTION REQUIREMENTS IDENTIFIED BY FCC.

Summary

The Federal Communication Commission (FCC) released the [Fourth Report and Order and Further Notice of Proposed Rule Making](#) identifying the ACP Transparency Data Collection rules as required by Congress. All service providers participating in the ACP with enrolled subscribers will be required to participate. The information collected will be utilized to determine if the program is working as Congress intended. Information collected on every broadband plan available to ACP participants will include information such as speed, latency, bundle characteristics, and be aggregated based on ZIP code.

When?

The ACP Transparency Data Collection order is in an on-going rule making. The first filing will be completed at least 90 days after the FCC receives Office of Management and Budget (OMB) approval. The filing will be due 60 days after the FCC selected snapshot date.

Reporting Interval = Annually

Due Date = 60 Days after the snapshot date

What information will be collected?

Information collected for each uniquely identified service plan includes:

- Base monthly price, if an introductory price, the term of the introductory price and post introductory price
- Itemized provider-imposed recurring monthly fees
- Itemized one-time fees
- Speed
- Data Caps (including de-prioritization and charges for additional data)
- Individual line item or bundled service

- Equipment required and whether equipment is included in advertised cost and the one-time fee or rental cost

For each plan, the following information is also required:

- Number of ACP households subscribed
- Number of ACP households that have reached a data cap for the month prior to the snapshot date
- Number of ACP household receiving ACP Tribal benefit
- Number of ACP households receiving the ACP high-cost enhanced benefit
- Number of ACP households enrolled in Lifeline for the plan

Where will information be reported?

Information will be reported in a new portal to be developed by the FCC.

Enforcement

The FCC has adopted a base forfeiture amount of \$22,000 or the latest monthly claim amount for each state for which a provider has failed to submit complete information.

Annual Certification Process Reminder

Annually, ACP service providers are required to confirm it has policies and procedures in place to comply with the ACP rules and procedures. For 2022, the certification is due **December 31, 2022**. The ACP 497 Officer must complete the certification within the USAC system. The certification can be accessed in the USAC systems under the Affordable Connectivity Claims System (ACCS).

[ACP File or Revise Claim](#)

[ACP Certify Claim](#)

[Filing History](#)

Complete the [2022 ACP Provider Annual Officer Certification](#) by December 31, 2022. This annual certification is required to certify that participating providers have policies and procedures in place to ensure compliance with the ACP rules.

Additional Information

VPS recommends reviewing the granular data needed to support the annual filing and determine if your company has information systems in place to collect the information as required.

For additional information including more information on the ACP Transparency Data Collection rules or assistance walking through the USAC system certification and updates, please contact the Vantage Point Solutions Consulting Team:

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