

Oklahoma Universal Service Fund (OUSF)

Fiscal Year 2021/2022 Remittance Worksheet Instructions

I. Filing Requirements and General Instructions

A. Introduction

The Oklahoma Telecommunications Act of 1997 (House Bill 1815), signed into law on June 13, 1997, established the Oklahoma Universal Service Fund (OUSF). The purpose of the OUSF is to ensure the availability of universal services at rates that are reasonable and affordable. The OUSF shall provide funding to eligible providers that meet the State eligibility criteria.

OUSF funds may be used as necessary to maintain reasonable rates and to support Primary Universal Services, Special Universal Services, Lifeline Service, designated payments to the State Attorney General, and administrative costs.

On May 8, 2019, the Oklahoma Corporation Commission (OCC or Commission) issued Order No. 695781, in Cause No. OSF 201900036, establishing the contribution factor on an interim basis for all providers of intrastate retail telecommunications services in Oklahoma at an initial rate of 6.28%, effective for the fiscal year beginning July 1, 2019.

On August 5, 2021, the Commission issued an Interim Order in Cause No. 2019000316, *Application of Brandy L. Wreath, Administrator of the Oklahoma Universal Service Fund, Seeking to Establish an Assessment Factor for the Oklahoma Universal Service Fund and Determine a New Assessment Methodology*. This Order approves, on an interim basis, a connections-based contribution methodology, beginning November 1, 2021. The initial connections-based assessment is set at \$1.14 per connection.

The rules and statutes governing the Oklahoma Universal Service Fund can be found on the Oklahoma Corporation Commission website:

[*OUSF Rules*](#)
[*Title 17 Corporation Commission Statutes*](#)

B. Who Must File

The Oklahoma Telecommunications Act of 1997 states that OUSF shall be funded in a competitively neutral manner by all contributing providers, as that term is defined at 17 O.S. § 139.102(9). Contributing providers means providers, including but not limited to: providers of intrastate telecommunications, providers of intrastate telecommunications for a fee on a non-common-carrier basis, providers of wireless telephone service and providers of interconnected Voice over Internet Protocol (VoIP). Effective November 1, 2021, under the Connections-Based contribution methodology, providers that provide access to the Public Switched Telephone Network (“PSTN”) in Oklahoma shall report the number of connections based on the applicable definition(s) of connections as utilized for reporting on the FCC’s Form 477, regardless of whether or not the Contributing Provider is required by federal law to directly report on the FCC Form 477. Stand-alone Long Distance Service Providers may have no connections to report, and if so, such providers are no longer subject to OUSF assessment under the connection-based assessment methodology. **However, such providers are still required to report to the OUSF, even if reporting zero connections.**

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C. When to File (See Attachment A – Reporting and Payment Schedule)

REVENUE – BASED METHODOLOGY 7/1/2019 thru 10/31/2021

The OUSF assessment collected from each contributing provider shall be calculated as a percentage of total intrastate retail Oklahoma VoIP revenues and total intrastate retail telecommunications revenues from both regulated and unregulated services for the July 2021 – September 2021 revenue data periods.

CONNECTION-BASED METHODOLOGY 11/1/2021 thru 6/30/2022

Beginning November 1, 2021, the reporting methodology changes to a Connections-Based reporting methodology. Contributing providers shall report the number of connections provided on the last day of the reporting period that allow access to the PSTN in Oklahoma, based on the applicable definition(s) of connections as utilized for reporting on the FCC's Form 477, regardless of whether or not the Contributing Provider is required by federal law to directly report on the FCC Form 477. Please refer to Attachment E, Guide to Connections Reporting for OUSF for more information.

FOR THE INITIAL TRANSITION MONTH

The revenue-based assessment payments under Interim Order No. 695781 will continue through October 31, 2021, and cease on November 1, 2021. Note that, under the Revenue-Based reporting methodology, **September 2021 revenues** must be reported to the OUSF Manager and the related assessment paid by **October 31, 2021**.

Effective November 1, 2021, the number of **connections at September 30, 2021**, will be reported for the **October 2021** assessment period and the related assessment paid on or by **November 15, 2021**.

Although two different reporting metrics will be used for the month of September: September revenue-based reporting due by October 31, 2021 and connections at September 30, 2021 for the October 2021 assessment period due by November 15, 2021, **no Contributing Provider will pay more than twelve (12) monthly assessments during the calendar year 2021.**

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REVENUE – BASED METHODOLOGY 7/1/2019 thru 10/31/2021

Contributing Providers (Provider) may file at the following intervals:

- **MONTHLY:** Providers earning \$50,000 or more in annual Oklahoma intrastate retail revenue are required to report on a Monthly basis to the OUSF and pay the related assessment.

ANNUAL: Providers earning \$49,999 or less in annual Oklahoma intrastate retail revenue qualify to report on an Annual basis or may choose to report on a Monthly basis. For Contributing Providers that qualify to report to the OUSF an Annual basis, payment must be submitted at the beginning of the reporting period based upon a **estimated revenue** for the period. The FY 2021/2022 Annual worksheet and assessment payment are due by **August 31, 2021**.

- Providers that have historically reported \$0.00 revenue for FY 2020/2021 and/or providers reporting \$0.00 revenue for FY 2021/2022 are required to report on an Annual basis for FY 2021/2022.

The Annual filing option will be eliminated with the new reporting methodology effective November 1, 2021.

- **Annual filers that submitted a July 2021 – June 2022 Annual worksheet to report estimated revenue for the period will be required to submit an Annual Revised July 2021 – June 2022 worksheet to true-up/report the actual revenue for the July 1, 2021 – September 30, 2021 revenue data period on or by November 15, 2021.**

CONNECTION-BASED METHODOLOGY 11/1/2021 thru 6/30/2022

Contributing Providers (Provider) are to file at one of the following intervals:

- **MONTHLY:** Report the number of connections provided on the last day of the reporting period that allow access to the PSTN in Oklahoma, based on the applicable definition(s) of connections as utilized for reporting on the FCC's Form 477, regardless of whether or not the Contributing Provider is required by federal law to directly report on the FCC Form 477; or

- **QUARTERLY:** If authorized by the OUSF Administrator. **NOTE:** Authorized Quarterly filers must report and pay on a Monthly basis. Filers will report the **same** number of connections and pay the related assessment based on the number of connections at the last day of the reporting quarter. Filers will report the same number of connections **each month for the calendar quarter**. For example, a Quarterly filer must report the number of connections at quarter-ending September 30, 2021 on November 15, 2021, December 15, 2021 and January 15, 2022.

- Contributing Providers seeking to use quarterly reporting of their connections will need to submit a request in advance to the OUSF Administrator for authorization to use quarterly reporting. **To qualify for Quarterly reporting**, the Contributing Provider, within its request for authorization, must provide the following:

- 1) the count of connections at the end of the most current quarter;
- 2) the count of connections for the past 4 quarters and demonstrate that the previous connection counts for each of the past 4 quarters prior to the request have not varied more than 5% in any given quarter as compared to the previous quarter and there has not been more than a total of 5% variance

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between the first quarter and the last;

Once authorized to utilize quarterly reporting, the Contributing Provider will utilize the same number of connections at the end of the previous quarter for each subsequent monthly assessment to the OUSF. If the number of connections reported in a quarter has a variance of greater than 5% as compared to the previously reported quarter or the variance between the reported quarter and the same quarter the previous year is greater than 5%, the Contributing Provider must move to Monthly reporting for the next reporting period.

Contributing Providers may, at their option, recover from their retail customers the OUSF charges paid by the Contributing Provider.

OUSF Worksheets and payments must be received by the **OUSF Fund Manager, Vantage Point Solutions (f/k/a GVNW Consulting)**, in accordance with the reporting schedule included in **Attachment A for the 2021/2022 OUSF assessment period.**

D. Where to File

Contributing Provider Remittance Worksheets must be submitted online only, on Vantage Point USF Solutions website using the E-File platform at <http://usf.vantagepnt.com>. Please complete the **Attachment D – Registration Form to request online access and obtain an assigned User I.D. and password.**

Payments: See Attachment B – Payment Submission Information for payment instructions. **OUSF Payments must be received and processed by First Fidelity Bank, in Oklahoma City, OK on or before the due date. Postmarks do not constitute receipt.**

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E. Compliance

Providers failing to submit OUSF worksheets and payments in a timely manner are subject to a one and **one-half percent (1.5%) per month interest fee (18% APR)** for each payment received and posted by the bank after the due date. Neither the OUSF Administrator nor the OUSF Manager are authorized to waive interest accrued on late payments.

II. Line-by-Line Instructions for Completion of the OUSF Worksheet

Filing Identification Information

The following blocks are located in the top margin of the worksheet. Most of this information will be prefilled in the online worksheet template in the OUSF E-File platform located at <http://usf.vantagepnt.com> based upon the information currently on file. Complete the appropriate information as follows:

Block A – Company Code

The Company Code, supplied by the OUSF Manager, starts with “OK” and is followed by six digits. If this is the first filing for your company and you have not been assigned a Code, please submit the OUSF Registration and Online Access Request (Attachment D) form to register with the OUSF. An OUSF Company Code will be assigned at that time. Once assigned, this information will be prefilled in the online worksheet template.

Block B – Submission Date

The Submission Date is the date the remittance worksheet is submitted to Vantage Point. Vantage Point should receive the worksheet in accordance with the reporting schedule included in **Attachment A for the 2021/2022 OUSF assessment period**.

Block C –Data Reporting Period

Indicate the Data reporting period (the month(s) and year(s)) that corresponds to the data being reported.

REVENUE – BASED METHODOLOGY 7/1/2019 thru 10/31/2021

Contributing Providers with \$50,000 or more in annual Oklahoma intrastate retail revenue are required to report and pay on a Monthly basis. Contributing Providers that report and pay on a Monthly basis shall report the prior calendar month’s revenues, and pay the related assessment, by the end of the month.

CONNECTION-BASED METHODOLOGY 11/1/2021 thru 6/30/2022

- **Monthly Filers:** Contributing Providers shall report the number of connections provided on the last day of each reporting month based on the applicable definition of connections as utilized on the FCC Form 477, regardless of whether the Contributing Provider is required by federal law to report such connections. Contributing Providers shall also report but exclude the number of Federal Lifeline-supported connections, as submitted to the USAC Lifeline Claims System, and the number of connections provided on a wholesale basis, as defined in the FCC Form 477 instructions, resulting in the total assessable connections. The number of assessable connections shall be reported on the 15th day of the second month following the

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end of the reporting period (for example, reporting for the month of January would be due by March 15th and would include the number of assessable connections as of the last day of January).

- **Quarterly Filers: If authorized by the OUSF Administrator, Contributing Providers may report on a calendar quarter. Authorized Quarterly filers must report and pay on a Monthly basis. Filers will report the same number of connections and pay the related assessment based on the number of connections at the last day of the reporting quarter. Filers will report the same number of connections each month for the calendar quarter. For example, a Quarterly filer must report the number of connections at quarter-ending September 30, 2021 on November 15, 2021, December 15, 2021 and January 15, 2022.**

****Note 1: If this is the initial submission for your company, the OUSF assessment obligation applies to Oklahoma retail revenues and/or connections beginning with the start of service. The company may need to complete multiple monthly remittance worksheets to bring their reporting requirement into compliance. For example, if your company began providing service in Oklahoma in August 2020, but does not register with the OUSF until July 2021, it is required to report its intrastate revenues to the OUSF from August 2020 forward and pay the related past due assessments and related interest charges.**

Block D – Original or Revision:

Indicate whether this is the original or a revised submission for the data month(s) being reported. **Revisions should be submitted as soon as possible to correct or adjust previously reported revenue data.** Note that any revisions provided to the USAC Lifeline Claims System regarding the number of Lifeline supported connections in Oklahoma, must also be reported as revisions to the appropriate data month for connections reporting. Revisions will be processed in the monthly cycle when they are received so companies will not be required to wait until the end of the fiscal year to correct a reporting error or adjustment. Report actual revised revenue amounts or connection counts, *not* the difference between the Original filing and the Revision.

Section 1 – Carrier Identification

Most of this information will be prefilled in the online worksheet template in the OUSF E-File platform located at <http://usf.vantagepnt.com>, based upon the information currently on file. To update company and/or contact information, please send an email to ousf@vantagepnt.com.

Line 1 – Company Name

The company name that identifies the entity for which data is being reported and any “doing business as” (d/b/a) names, if applicable.

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Line 2 – Primary Communications Business

Displays the communications business type that best describes the principal carrier activity. Primary business type is not determinative of whether or not the reporting entity is providing connections subject to assessment under the connections-based methodology.

- **ILEC** – Incumbent Local Exchange Carrier – authorized incumbent provider of local exchange telecommunications service.
- **IXC** – Interexchange Carrier – Facilities-based provider of interexchange services.
- **RES** – Reseller – Leases underlying transmission facilities from facilities-based carrier for purposes of providing interexchange service.
- **CLEC** – Competitive Local Exchange Carrier- Competes with incumbent local exchange carrier to provide local exchange telecommunications services.
- **CAP** – Competitive Access Provider – Competes with incumbent local exchange carrier to provide services that link customers with interexchange facilities, local exchange networks or other customers.
- **WIRELESS** – includes Cellular, CMRS (Commercial Mobile Radio Service), SMR/ESMR (Enhanced Specialized Mobile Radio), PCS (Personalized Communications Services) and Paging. Any wireless or paging services, including airphone revenues that interface into the public switched network are included in the assessment.
- **OSP** – Operator Service Provider – Companies other than LECs that provide services to customers needing the assistance of an operator such as to complete away-from-home calls or calls using alternative billing arrangements. These companies typically employ operators, as well as credit and cash card technologies, to complete calls.
- **PSP** – Payphone Service Provider – Provides customers access to telephone networks through pay telephone equipment.
- **VoIP** – Interconnected Voice over Internet Protocol includes both fixed and nomadic versions of the service, with fixed VoIP service able to be used at only one location, and nomadic VoIP service able to be used at multiple locations. Interconnected Voice over Internet Protocol means a service that:
 - (A) enables real-time, two-way voice communications;
 - (B) requires a broadband connection from the user’s location;
 - (C) requires Internet protocol-compatible customer premises equipment; and
 - (D) permits users generally to receive calls that originate on the public switched telephone network and to terminate calls to the public switched telephone network.

Line 3 – Agent Company Name

The name of the third party filer, if applicable

Line 3b – Agent Contact Information

The name, phone number, and email address of the primary contact person at the Agent Company responsible for OUSF issues.

Applies to Revenue-Based Methodology Only (July 2021 – October 2021)

Section 2 – Revenue Data

Revenues entered here should be for the revenue data period indicated in Block C of this form. These revenues should correspond to the official books and records of the company except if the company is using estimated amounts to be reconciled to actual amounts at the end of the reporting period.

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Revenue may only be reduced for actual bad debts (write-offs), not estimated bad debts.

Retail telecommunications revenues from both regulated and unregulated services **include**, but are not limited to, revenues from the following types of services and charges:

- Local Service, including basic monthly charges, extended area service charges, local measured service usage, any non-recurring charges associated with the establishment of local service, and any directory-related charges such as for additional listings or for non-publication or non-listing of a telephone number.
- Enhanced services and vertical features provided through the local switch such as call forwarding, caller identification, and voice mail.
- Intrastate switched toll/long distance service: includes monthly recurring charges and usage charges. Recurring monthly fee for a long distance plan is assigned to the intrastate jurisdiction. Revenue from plans that only allow intrastate calling should be 100% assigned to the intrastate jurisdiction. Plans that allow both interstate and intrastate calling are subject to jurisdictional allocation, based on direct assignment or a company-specific traffic study.
 - Conference call services to include voice services associated with video services. Include the intrastate revenue earned when the point of origination and termination are in Oklahoma.
 - Pre-paid calling card revenue, including prepaid wireless service revenue.
 - Miscellaneous charges include service initiation, suspension and disconnection, and early termination fees, late charges, returned check charges, etc.
- Directory Assistance service, both voice and electronic.
- CMRS (including pre-paid), to include cellular, PCS, and SMR/ESMR wireless telecommunications services, and paging services. For Traditional and Prepaid Wireless, Contributing Providers shall, consistent with the methodology of the Federal Communications Commission, identify intrastate retail revenue subject to the OUSF/OLF assessment using the Primary Place of Usage (PPU) methodology. Allocate revenue to the Oklahoma intrastate jurisdiction by applying: (1) the 62.9% intrastate Safe Harbor (inverse of the FCC's Wireless Safe Harbor percent); (2) a company-specific traffic study; or (3) direct assignment of intrastate revenue. Prepaid wireless providers shall report prepaid service revenues when earned or as the service is used. A Contributing Provider must file an application with the Commission and receive approval to utilize any methodology other than the safe harbor calculation.
- Interconnected VoIP services: For Interconnected VoIP services, Contributing Providers shall, consistent with the methodology of the Federal Communications Commission, identify revenues related to Oklahoma based upon the customer's primary place of use and allocate retail revenue to the intrastate jurisdiction, with such revenues being subject to the OUSF/OLF assessment, through (1) direct assignment; (2) a company-specific traffic study; or (3) the inverse of the FCC safe harbor, currently 35.1% for intrastate allocation purposes. A Contributing Provider must file an application with the Commission and receive approval to utilize any methodology other than the safe harbor calculation.

Retail telecommunications revenues **do not include** revenues derived from the following types of services and charges:

- Wholesale transactions, including access charges paid by or to a local exchange carrier and interconnection charges paid by or to a cellular provider.
- Services consisting primarily of the creation of artistic material or other information that is later transmitted over telecommunications equipment, including information services.
- Mobile radio and one-way paging services that do not have an electronic interface into the public switched network. Typically, these services require the paged person to go to a telephone to respond to the page. Telecommunications services provided inside a company's proprietary

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network.

- Sales and rentals subject to the sales and use tax, including sales and rental of telephone equipment.
- Inside wire installation, billing and collection, or maintenance services sold to customers.
- “Yellow pages” advertising.
- Payments between aggregators and operator service providers.
- Video Services.

Revenues from Bundled Offerings

If a Contributing Provider with revenues from offerings that bundle intrastate telecommunications services with non-telecommunications services, such as information services and consumer premises equipment (CPE), cannot determine the intrastate revenues using information from their books of account and other internal reporting, such revenues should be allocated based on good-faith estimates. To the extent good-faith estimates are utilized, the methodology and all supporting documentation must be made available to the OUSF Administrator upon reasonable request. Further, such methodology should be compatible with the methodology the Contributing Provider utilizes for the Federal USF.

Line 4 – Local Exchange Service

Includes revenue from retail charges for basic monthly service, extended area service, and local measured service usage. Also includes revenue from any directory-related retail charges such as for additional listings or for non-publication or non-listing of a telephone number (do not include the Federal Subscriber Line Charge). For Lifeline subscribers, the reported revenue is to include the total gross intrastate retail charges for services provided to Lifeline subscribers prior to the application of any Federal or State Lifeline discounts. For instance, if the retail rate for a telecommunications service provided to a Lifeline subscriber is \$20.00 per month and, because it is provided to a Lifeline subscriber, a \$9.25 discount (from the federal USF program) applies, the reportable revenue would be \$20.00, not the post-discount \$10.75 amount.

Line 5 – Local Private Line

Includes revenues from providing local services that involve dedicated circuits, private switching arrangements, and/or predefined transmission paths.

Line 6 – Wireless Monthly Charges

Includes revenue generated from monthly retail charges for CMRS/cellular/PCS/SMR/ESMR mobile wireless telecommunications services. Identification of reportable revenue and assignment to the Oklahoma intrastate jurisdiction is to be based upon the customer’s Primary Place of Use, as that term is defined in 4 U.S.C. § 124(8) and one of the allocation methodologies described above (e.g., FCC’s Wireless Safe Harbor calculation). For Lifeline subscribers, the reported revenue is to include the total gross intrastate retail charges for services provided to Lifeline subscribers prior to the application of any Federal or State Lifeline discounts. For instance, if the retail rate for a service provided to a Lifeline subscriber is \$40.00 per month (assuming no usage or roaming charges) and, because it is provided to a Lifeline subscriber, a \$34.25 discount (from the Federal USF program) applies, the reportable revenue would be \$40.00, not the post-discount \$5.75 amount. Allocation of the reportable revenue to the intrastate jurisdiction would be based upon the allocation methodologies described above.

Line 7 – Wireless Usage Charges

Includes CMRS/cellular/PCS/SMR/ESMR mobile wireless airtime, roaming and similar usage charges are reportable revenues. Airtime should include revenue received from charges to wireless customers on a usage-sensitive basis. For Lifeline subscribers, the reported revenue is to include the total gross intrastate retail charges for airtime and roaming usage charges for services provided to Lifeline subscribers prior to the application of any Federal or State Lifeline discounts. Allocation of the

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reportable revenue to the Oklahoma intrastate jurisdiction would be based upon the allocation methodologies described above.

Line 8 – Intrastate Switched Toll

Includes revenue from the provision of intrastate toll message services including, but not limited to, operator services, wireless intrastate long distance service, and intrastate 800 services. For purposes of determining intrastate jurisdiction for 800 services, carriers may use Percent Interstate Usage (PIU) factor to calculate the intrastate usage.

Line 9 – Toll Private Line

Includes revenue from the provision of intrastate toll services involving dedicated circuits, private switching arrangements and/or predefined transmission paths, whether virtual or physical, providing communications between specific locations beyond the basic service area.

Line 10 – Alternative Access, Prepaid Calling Cards, Prepaid Wireless and Directory

This includes revenue associated with intrastate services such as

- Services with alternative billing arrangements including, calling card, credit card, operator assisted, third-party, collect, and person-to-person call types.
- All other local services including competitive access services, directory listing and directory assistance services.
- Services provided via prepaid calling cards, is to be reported by the Contributing Provider issuing the card. Oklahoma prepaid calling card revenue is recognized at the point of sale.
- Prepaid wireless services and the related revenue is recognized at the point of sale when Oklahoma is the Primary Place of Use, as that term is defined in 4 U.S.C. § 124(8). Allocation of revenues to the intrastate jurisdiction would be based upon one of the allocation methodologies (e.g., FCC's Wireless Safe Harbor calculation) discussed above. The provider is ultimately responsible for determining the intrastate revenues derived from intrastate usage and should be able to support and document such methodology.

Line 11 – Pay Telephone

Includes revenues received from customers and derived from the provision of public and semi-public pay telephone services, including all coin-in-the-box revenues for intrastate services. Commission payments or location rental fees to premises owners should not be deducted from such revenues.

Line 12 – Interconnected VoIP

Includes all intrastate monthly revenue received from charges for VoIP services provided to end-user customers allocated to Oklahoma based upon the customer's Primary Place of Use, as that term is defined in 4 U.S.C. § 124(8). In the event a customer's Primary Place of Use cannot be determined, an acceptable proxy would be the customer's registered E-911 address in the State of Oklahoma. Allocation of revenues to the intrastate jurisdiction would be based upon the allocation methodologies (e.g., FCC's VoIP Safe Harbor calculation) discussed above.

Line 13 – Miscellaneous Charges

Includes miscellaneous intrastate retail revenues that would not reasonably be included with one of the other service categories such as late payment charges, customer fees, etc.

Line 14 – Total Intrastate Retail Revenues

The amount on Line 14 will be the sum of Lines 4 through Line 13. This represents the total intrastate retail revenues.

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Section 3 – Remittance Calculation

Line 15 – 2021/2022 Interim OUSF Contribution Factor

The 2021/2022 Interim OUSF Contribution Factor is set at an initial rate of 6.28% (.0628) for the plan year beginning July 1, 2021 through October 31, 2021, as approved by Commission Order in Cause No. OSF 201900036.

Line 16 – Gross OUSF Assessment

The amount on Line 14 will be multiplied by the OUSF assessment rate as indicated on the worksheet on Line 15 and the result will be displayed on Line 16.

Section 4 – Change in Company Status

Line 17– New Business Start Date

If new business, enter the date that operations started in Oklahoma.

****Note:** OUSF assessments are due beginning with the date that operations started in Oklahoma, or with the January 1998 data month, whichever is later.

Line 18 – Business Status Change

If business has changed in Oklahoma, enter the date that the business was sold, merged, or discontinued. Provide a letter on company letterhead explaining the business status change.

Section 5 – Certification

To certify the data being submitted: The checkbox must be checked next to the statement “Under penalties as provided by law, I certify that I have examined this report and to the best of my knowledge and belief it is true, correct and complete. I acknowledge Vantage Point Solutions authority to request additional information as necessary.

Line 19 – Officer Name Information

Enter the date, officer name, officer signature, and officer title. The officer’s signature attests to the accuracy of all information submitted on the remittance worksheet.

Line 20 – Contact Name Information

Enter the date, contact name, phone, and title of the person that should be contacted for questions or variance information regarding the submission.

Line 21 – Contact Email Address

Enter the email address of the person that should be contacted for questions or variance information regarding the submission.

Worksheets may not be submitted without an electronic signature.

Applies to Connections-Based Methodology Only (Nov 2021 – June 2022)

Section 2 Remittance Calculation For Connections-Based Methodology Only (Nov 2021 – June 2022)

(Revenue data will no longer be reported beginning with the November 1, 2021 effective date)

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Line 4 – Total Number of Connections

Contributing Providers shall report the number of connections provided on the last day of each reporting month that allow access to the PSTN in Oklahoma, based on the applicable definition(s) of connections as utilized on the FCC Form 477, regardless of whether the Contributing Provider is required by federal law to directly report on the FCC Form 477.

Line 5 – Number of Federal Lifeline-Supported Connections

Report the number of connections that are supported by the Lifeline federal low-income mechanism as reported on the USAC Lifeline Claims System used for Lifeline claims certification.

Line 6 – Number of Wholesale Connections

Report the number of wholesale-service lines as reported on the FCC Form 477.

Line 7 – Total Number of Assessable Connections

The Total Number of Connections minus the Number of Federal Lifeline-Supported Connections and minus the number of wholesale connections, results in the total assessable connections to be used for calculating the assessment obligation.

Line 8 – Nov 2021 – June 2022 Contribution Factor - \$1.14 per connection

Line 9 – OUSF Assessment (Line 6 multiplied by Line 7)

This is the amount of assessment due to the OUSF.

Change in Company Status and Certification Sections – See Below.

Section 3 – Change in Company Status

Line 10– New Business Start Date

If new business, enter the date that operations started in Oklahoma.

****Note:** OUSF assessments are due beginning with the date that operations started in Oklahoma, or with the January 1998 data month, whichever is later.

Line 11 – Business Status Change

If business has changed in Oklahoma, enter the date that the business was sold, merged, or discontinued. Provide a letter on company letterhead explaining the business status change.

Section 4 – Certification

To certify the data being submitted: The checkbox must be checked next to the statement “Under penalties as provided by law, I certify that I have examined this report and to the best of my knowledge and belief it is true, correct and complete. I acknowledge Vantage Point Solutions authority to request additional information as necessary.

Line 12 – Officer Name Information

Enter the date, officer name, officer signature, and officer title. The officer’s signature attests to the accuracy of all information submitted on the remittance worksheet.

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Line 13 – Contact Name Information

Enter the date, contact name, phone, and title of the person that should be contacted for questions or variance information regarding the submission.

Line 14 – Contact Email Address

Enter the email address of the person that should be contacted for questions or variance information regarding the submission.

Worksheets may not be submitted without an electronic signature.

Additional OUSF Information and Filing Considerations

- Contributing Provider Remittance Worksheets must be submitted online only, via Vantage Point USF Solutions E-File platform located at <http://usf.vantagepnt.com>. Payments must be remitted directly to First Fidelity Bank in Oklahoma City, Oklahoma.**
- Worksheet and Payment Submission Schedule: Please refer to Attachment A – OUSF Reporting and Payment Schedule, for the full schedule of worksheet and payment due dates.**
- Payments** must be remitted directly to **First Fidelity Bank** in Oklahoma City. Please see Attachment B – Payment Submission Information for additional details.
- Contributing Providers should be aware that an **interest fee of one and one half percent (1.5%) per month (18% APR)** will be applied for on any payment not received by the payment due date. Please refer to Attachment A – FY 2021/2022 OUSF Reporting Schedule, for a list of due dates.
- Contributing Providers requiring corrections to information previously submitted on an OUSF worksheet(s) should submit a **revised worksheet**, in accordance with II. Block D above.