

**Oklahoma Universal Service Fund
Fiscal Year 2021/2022 Remittance Worksheet Instructions**

**OUSF Reporting and Payment Schedule
(both Worksheets and Payments are due by the dates listed below)**

REVENUE-BASED REPORTING METHODOLOGY

Monthly Reporting (Required for carriers with estimated annual Oklahoma intrastate retail revenue over \$50,000)	
For Revenue Data Period:	Due to on or before:
July 2021	August 31, 2021
August 2021	September 30, 2021
September 2021	October 29, 2021 *
Annual Reporting (Available for companies with estimated annual Oklahoma intrastate retail revenue of \$49,999 or less. Required for companies that report \$0.00 annual revenue)	
July 2021 – June 2022	August 31, 2021
Annual True-Up/Revision (Required for all Annual Filers)	
July 2020 – June 2021	August 31, 2021
July 2021 – September 2021	November 15, 2021

- Worksheet and Payment date adjusted because the **last day of the month** falls on a weekend or legal holiday. Therefore, Payments and Worksheets are **due the previous business day**.

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CONNECTIONS-BASED REPORTING METHODOLOGY

Monthly Reporting		
For Assessment Period	For Connections at Month Ending:	Due on or before:
October 2021	September 30, 2021	November 15, 2021
November 2021	October 31, 2021	December 15, 2021
December 2021	November 30, 2021	January 18, 2022 *
January 2022	December 31, 2021	February 15, 2022
February 2022	January 31, 2022	March 15, 2022
March 2022	February 28, 2022	April 15, 2022
April 2022	March 31, 2022	May 16, 2022 *
May 2022	April 30, 2022	June 15, 2022
June 2022	May 31, 2022	July 15, 2022

- Worksheet and Payment date adjusted because the **15th of the month** falls on a weekend or legal holiday. Therefore, Payments and Worksheets are **due the next business day**.

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CONNECTIONS-BASED REPORTING METHODOLOGY

Quarterly Reporting		
For Assessment Period	For Connections at Quarter Ending:	Due on or before:
October 2021	September 30, 2021	November 15, 2021
November 2021	September 30, 2021	December 15, 2021
December 2021	September 30, 2021	January 18, 2022 *
January 2022	December 31, 2021	February 15, 2022
February 2022	December 31, 2021	March 15, 2022
March 2022	December 31, 2021	April 15, 2022
April 2022	March 31, 2022	May 16, 2022 *
May 2022	March 31, 2022	June 15, 2022
June 2022	March 31, 2022	July 15, 2022

- Worksheet and Payment date adjusted because the 15th of the month falls on a weekend or legal holiday. Therefore, Payments and Worksheets are **due the next business day.**