

# Oklahoma Universal Service Fund

## Fiscal Year 2019/2020

### *What's New...*

- The OUSF Interim Contribution Factor is set at an initial rate of **6.28% for the fiscal year beginning July 1, 2019**, as approved by Commission Order in Cause No. OSF 201900036.
- **Worksheet and Payment Submission Schedule:** Worksheets and payments are due by the last day of month following the data month (regardless if the last day of the month falls on a weekend or holiday). For example, the July 2019 worksheet and assessment payment is due by August 31, 2019. Please refer to Attachment A – OUSF Reporting and Payment Schedule, for the full schedule of worksheet and payment due dates.

### *Reminders...*

- **Per the Chapter 59 rules, the following changes remain in effect for FY2019-2020:**
  - **Reporting Frequency Election:** Contributing Providers (Providers) with **\$50,000 or more** in annual Oklahoma intrastate retail revenue are **required to report to the OUSF on a Monthly basis** and pay the related assessment. Providers with **\$49,999 or less** in annual Oklahoma intrastate retail revenue **qualify to report on an Annual basis or may choose to report on a Monthly basis.** Providers that have historically reported **\$0.00 revenue for FY 2018-2019 and/or provider reporting \$0.00 revenue for FY 2019-2020 are required to report on an Annual basis for FY 2019-2020.**
  - If the Provider underestimates its annual contribution by 15% or greater, the provider shall be required to make its contributions monthly for the next fiscal reporting year and underpayments will be subject to interest at one and one-half percent per month (1.5%).
  - **Late Payment Interest:** Providers failing to submit OUSF worksheets and payments in a timely manner are subject to one and one-half percent per month (1.5%) late payment interest fee (18% APR ) on any payment not received by the reporting due date.
- **On-Line Contributing Provider Remittance Worksheet Submissions:** Contributing Provider Remittance Worksheets are to be submitted online only via GVNW's Online Worksheet Submission E-File feature on our website at <http://www.gvnw.com/USF/OKUSF.aspx>.
- **To access OUSF E-File,** you must be assigned a User I.D. and Password by GVNW. Please complete and submit an Online Access Request (Attachment D) form to GVNW, either via email at [ousf@gvnw.com](mailto:ousf@gvnw.com) or fax at (217) 698-2715. A User I.D. and Password will be provided to you via email.
- **OUSF Assessment Payment Submission:** All OUSF assessment payments must be remitted to First Fidelity Bank, N.A. in Oklahoma City, OK. Please refer to the OUSF Payment and Worksheet Submission Information (Attachment B) for more information.
- Remit payment electronically (via ACH) to ensure timely receipt and processing of the payment and avoid Late Assessment Payment Interest. Paper checks may be made payable to: (1) Oklahoma Universal Service Fund, (2) OK USF, or (3) OUSF.
- **Annual Revision/True-Up:** All Annual filers are required to submit an Annual revised worksheet, to report actual revenues for the July 2018 – June 2019 period, by August 31, 2019. Report actual revised revenue amounts, not the difference between the original filing and the Revision.