

Oklahoma Universal Service Fund

Fiscal Year 2020/2021

What's New...

- The OUSF Interim Contribution Factor is set at an initial rate of **6.28% for the fiscal year beginning July 1, 2019**, as approved by Commission Order in Cause No. OSF 201900036.
- On December 12, 2019, the Commission established Cause No. 2019000316, *Application of Brandy L. Wreath, Administrator of the Oklahoma Universal Service Fund, Seeking to Establish an Assessment Factor for the Oklahoma Universal Service Fund and Determine a New Assessment Methodology*. This is an ongoing proceeding. **The Commission has determined that the OUSF contribution factor for FY 2020/2021 will remain at 6.28% until an Order is issued in Cause No. 201900316.** Contributing Providers will be notified of any changes to the contribution factor and/or contribution methodology pursuant to the Oklahoma Statutes and Commission Rules.

Reminders...

- **Annual Revision/True-Up:** All Annual filers are required to submit an Annual revised worksheet, to report actual revenues for the July 2019 – June 2020 period, by August 31, 2020. Report actual revised revenue amounts, not the difference between the original filing and the Revision.
- **Worksheet and Payment Submission Schedule:** Worksheets and payments are due by the last day of month following the data month (regardless if the last day of the month falls on a weekend or holiday). For example, the July 2019 worksheet and assessment payment is due by August 31, 2019. Please refer to Attachment A – OUSF Reporting and Payment Schedule, for the full schedule of worksheet and payment due dates.
- **Per the Chapter 59 rules, the following changes remain in effect for FY2020-2021:**
 - **Reporting Frequency Election:** Contributing Providers (Providers) with **\$50,000 or more** in annual Oklahoma intrastate retail revenue are **required to report to the OUSF on a Monthly basis** and pay the related assessment. Providers with **\$49,999 or less** in annual Oklahoma intrastate retail revenue **qualify to report on an Annual basis or may choose to report on a Monthly basis.** Providers that have historically reported **\$0.00 revenue for FY 2019-2020 and/or provider reporting \$0.00 revenue for FY 2020-2021 are required to report on an Annual basis for FY 2020-2021.**
 - If the Provider underestimates its annual contribution by 15% or greater, the provider shall be required to make its contributions monthly for the next fiscal reporting year and underpayments will be subject to interest at one and one-half percent per month (1.5%).
 - **Late Payment Interest:** Providers failing to submit OUSF worksheets and payments in a timely manner are subject to one and one-half percent per month (1.5%) late payment interest fee (18% APR) on any payment not received by the reporting due date.
- **On-Line Contributing Provider Remittance Worksheet Submissions:** Contributing Provider Remittance Worksheets are to be submitted online only via GVNW's Online Worksheet Submission E-File feature on our website at <http://www.gvnw.com/USF/OKUSF.aspx>.
- **To access OUSF E-File,** you must be assigned a User I.D. and Password by GVNW. Please complete and submit an Online Access Request (Attachment D) form to GVNW, either via email at ousf@gvnw.com or fax at (217) 698-2715. A User I.D. and Password will be provided to you via email.

Oklahoma Universal Service Fund Fiscal Year 2020/2021

- **OUSF Assessment Payment Submission:** All OUSF assessment payments must be remitted to First Fidelity Bank, N.A. in Oklahoma City, OK. Please refer to the OUSF Payment and Worksheet Submission Information (Attachment B) for more information.
- Remit payment electronically (via ACH) to ensure timely receipt and processing of the payment and avoid Late Assessment Payment Interest. Paper checks may be made payable to: (1) Oklahoma Universal Service Fund, (2) OK USF, or (3) OUSF.